

**ORDINANCE #68584**  
**Board Bill No. 307**

An Ordinance authorizing and directing the Fire Chief, on behalf of the City of St. Louis, to enter into and execute a Grant Agreement with the U. S. Department of Health and Human Services, Health Resources and Services Administration, to fund a public access defibrillator demonstration project, upon approval of the Board of Estimate and Apportionment, and to expend funds by entering into contracts or otherwise for grant purposes and containing an emergency clause.

**BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:**

**SECTION ONE.** The Fire Chief is hereby authorized and directed, on behalf of the City of St. Louis, to enter into and execute a Grant Agreement with U. S. Department of Health and Human Services, Health Resources and Services Administration, to fund a public access defibrillator demonstration project.

**SECTION TWO.** The Fire Chief is hereby authorized and directed, upon approval of the Board of Estimate and Apportionment, to expend the funds, which are hereby appropriated for said purpose, by entering into contracts or otherwise received pursuant to the Grant Agreement, totaling \$454,185 in a manner that is consistent with the provisions of said Agreement, a copy of which is attached hereto and shall become part of the ordinance.

**SECTION 3.** Emergency Clause. This being an Ordinance for the immediate preservation of public peace, health and safety, it is hereby declared to be an immediate measure within the meaning of Sections 19 and 20 of Article IV of the Charter of the City of St. Louis and therefore this Ordinance shall become effective immediately upon its passage and approval by the Mayor.

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1. DATE ISSUED: 08/28/2009		2. PROGRAM CFDA: 93.259		DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH RESOURCES AND SERVICES ADMINISTRATION  NOTICE OF GRANT AWARD AUTHORIZATION (Legislation/Regulation) P.L. 107-198, Section 105 Section 330A of the Public Health Service Act, note (42 U.S.C. 254c, note)	
3. SUPERCEDES AWARD NOTICE dated: <small>insert for any addition or replacement previous award which would affect award amount.</small>					
4a. AWARD NO.: 1 D67RH16306-01-00		4b. GRANT NO.: D67RH16306			
6. PROJECT PERIOD: FROM: 09/01/2009 THROUGH: 08/31/2012					
7. BUDGET PERIOD: FROM: 09/01/2009 THROUGH: 08/31/2010					
8. TITLE OF PROJECT (OR PROGRAM): Public Access Defibrillation Demonstration Projects					
9. GRANTEE NAME AND ADDRESS: St. Louis Fire Department 1421 N. Jefferson St. Louis, MO 63106-2136			10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) Douglas Randall St. Louis Fire Department 1421 N. Jefferson St. Louis, MO 63106-2136		
11. APPROVED BUDGET: (Excludes Direct Assistance) <input checked="" type="checkbox"/> Grant Funds Only <input type="checkbox"/> Total project costs including grant funds and all other financial participation			12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE		
a. Salaries and Wages: \$ 0.00			a. Authorized Financial Assistance This Period \$ 148,567.00		
b. Fringe Benefits: \$ 0.00			b. Less Unobligated Balance from Prior Budget Periods		
c. Total Personnel Costs: \$ 0.00			i. Additional Authority \$ 0.00		
d. Consultant Costs: \$ 0.00			ii. Offset \$ 0.00		
e. Equipment: \$ 0.00			c. Unawarded Balance of Current Year's Funds \$ 0.00		
f. Supplies: \$ 0.00			d. Less Cumulative Prior Award(s) This Budget Period \$ 0.00		
g. Travel: \$ 0.00			e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$ 148,567.00		
h. Construction/Alteration and Renovation: \$ 0.00			13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project)		
i. Other: \$ 0.00			02 \$ 157,332.50		
j. Consortium/Contractual Costs: \$ 0.00			03 \$ 148,285.00		
k. Trainee Related Expenses: \$ 0.00			14. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)		
l. Trainee Stipends: \$ 0.00			a. Amount of Direct Assistance \$ 0.00		
m. Trainee Tuition and Fees: \$ 0.00			b. Less Unawarded Balance of Current Year's Funds \$ 0.00		
n. Trainee Travel: \$ 0.00			c. Less Cumulative Prior Award(s) This Budget Period \$ 0.00		
o. TOTAL DIRECT COSTS: \$ 148,567.00			d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$ 0.00		
p. INDIRECT COSTS: (Rate: % of S&WTADC) \$ 0.00					
q. TOTAL APPROVED BUDGET: \$ 148,567.00					
i. Less Non-Federal Resources: \$ 0.00					
ii. Federal Share: \$ 148,567.00					
15. PROGRAM INCOME SUBJECT TO 45 CFR Part 74.24 OR 45 CFR 92.25 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: An=Addition B=Deduction C=Cost Sharing or Matching D=Other [A] Estimated Program Income: \$ 0.00					
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: <small>a. The grant program regulation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions. d. Any award notice under REWARDS. e. 45 CFR Part 74 or 45 CFR Part 92 as applicable. In the event there are conflicting or otherwise inconsistent provisions applicable to the grant, the more restrictive of provisions shall prevail. Recipients of the grant time and conditions is acknowledged by the grantee which funds are drawn or otherwise obtained from the grant payment system.</small>					
REMARKS: (Other Terms and Conditions Attached <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No )					
Electronically signed by Dorothy M. Kelley, Grants Management Officer on: 08/28/2009					
17. OBJ. CLASS: 41.45		18. CRS-EIN: 143600323187		19. FUTURE RECOMMENDED FUNDING:	
09-3704189	93.259	D67RH16306A0	\$ 148,567.00	\$ 0.00	N/A

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### HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NGA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NGA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants.hrsa.gov/webexternal/login.asp> to use the system. Additional help is available online and/or from the HRSA Call Center at 1-877-464-4772.

### Terms and Conditions

Failure to comply with the special remarks and condition(s) may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

#### Grant Conditions:

- ✓ 1. Due Date: Within 30 days of Award Issue Date  
Submit separate one-year budget and budget narrative for each of the 3 years within the project period. The budget should include all information requested as outlined in the FY 2009 Public Access to Defibrillation Demonstration Project guidance to enable HRSA to streamline the continuation process.

#### Program Terms:

1. On a regularly scheduled basis, HRSA grantees are required during their project period to participate in a performance review of their HRSA funded program(s) by a review team from HRSA's Office of Performance Review. If your organization has been selected for a performance review, you will be contacted at least twelve weeks before your performance review begins in order to provide you with additional information about the scope and process for your review, and to schedule the dates for the on-site phase. Upon completion of the performance review, grantees are expected to prepare an Action Plan that identifies key actions to improve program performance as well as addresses any identified program requirement issues.

#### Standard Terms:

- All discretionary awards issued by HRSA on or after October 1, 2006, are subject to the HHS Grants Policy Statement (HHS GPS) unless otherwise noted in the Notice of Award (NoA). Parts I through III of the HHS GPS are currently available at <http://ftp.hrsa.gov/grants/hhsgrantspolicystatement.pdf> and it is anticipated that Part IV, HRSA program-specific guidance will be available at the website in the near future. In addition, HRSA-specific contacts will be appended to Part III of the GPS which identifies Department-wide points of contact. Please note that the Terms and Conditions explicitly noted in the award and the HHS GPS are in effect. Once available, Part IV, HRSA program-specific guidance will take precedence over Parts I and II in situations where there are conflicting or otherwise inconsistent policies.
- The HHS Appropriations Act requires that when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal money, all grantees receiving Federal funds, including but not limited to State and local governments, shall clearly state the percentage of the total costs of the program or project which will be financed with Federal money, the dollar amount of Federal funds for the project or program, and percentage and a dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.
- Recipients and sub-recipients of Federal funds are subject to the strictures of the Medicare and Medicaid anti-kickback statute (42 U.S.C. 1320a - 7b(b)) and should be cognizant of the risk of criminal and administrative liability under this statute, specifically under 42 U.S.C. 1320 7b(b) Illegal remunerations which states, in part, that whoever knowingly

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and willfully:

(A) Solicits or receives (or offers or pays) any remuneration (including kickback, bribe, or rebate) directly or indirectly, overtly or covertly, in cash or in kind, in return for referring (or to induce such person to refer) an individual to a person for the furnishing or arranging for the furnishing of any item or service, OR

(B) In return for purchasing, leasing, ordering, or recommending purchasing, leasing, or ordering, or to purchase, lease, or order, any goods, facility, services, or item

....For which payment may be made in whole or in part under subchapter XIII of this chapter or a State health care program, shall be guilty of a felony and upon conviction thereof, shall be fined not more than \$25,000 or imprisoned for not more than five years, or both.

- Items that require prior approval from the awarding office as indicated in 45 CFR Part 74.25 [Note: 74.25 (d) HRSA has not waived cost-related or administrative prior approvals for recipients unless specifically stated on this Notice of Grant Award] or 45 CFR Part 92.30 must be submitted in writing to the Grants Management Officer (GMO). Only responses to prior approval requests signed by the GMO are considered valid. Grantees who take action on the basis of responses from other officials do so at their own risk. Such responses will not be considered binding by or upon the HRSA.

In addition to the prior approval requirements identified in Part 74.25, HRSA requires grantees to seek prior approval for significant rebudgeting of project costs. Significant rebudgeting occurs when, under a grant where the Federal share exceeds \$100,000, cumulative transfers among direct cost budget categories for the current budget period exceed 25 percent of the total approved budget (inclusive of direct and indirect costs and Federal funds and required matching or cost sharing) for that budget period or \$250,000, whichever is less. For example, under a grant in which the Federal share for a budget period is \$200,000, if the total approved budget is \$300,000, cumulative changes within that budget period exceeding \$75,000 would require prior approval). For recipients subject to 45 CFR Part 92, this requirement is in lieu of that in 45 CFR 92.30(c)(1)(ii) which permits an agency to require prior approval for specified cumulative transfers within a grantee's approved budget. [Note, even if a grantee's proposed rebudgeting of costs falls below the significant rebudgeting threshold identified above, grantees are still required to request prior approval, if some or all of the rebudgeting reflects either a change in scope, a proposed purchase of a unit of equipment exceeding \$25,000 (if not included in the approved application) or other prior approval action identified in Parts 74.25 and 92.30 unless HRSA has specifically exempted the grantee from the requirement(s).]

- Payments under this award will be made available through the ~~DHHS Payment Management System (PMS)~~ PMS is administered by the Division of Payment Management, Financial Management Services, Program Support Center, which will forward instructions for obtaining payments. Inquiries regarding payment should be directed to: Payment Management, DHHS, P.O. Box 6021, Rockville, MD 20852, <http://www.dpm.psc.gov/> or Telephone Number: 1-877-614-5533.
- The DHHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Such reports are kept confidential and callers may decline to give their names if they choose to remain anonymous. Contact: Office of Inspector General, Department of Health and Human Services, Attention: HOTLINE, 330 Independence Avenue Southwest, Cohen Building, Room 5140, Washington, D. C. 20201, Email: [Htips@os.dhhs.gov](mailto:Htips@os.dhhs.gov) or Telephone: 1-800-447-8477 (1-800-HHS-TIPS).
- Submit audits, if required, in accordance with OMB Circular A-133, to: Federal Audit Clearinghouse Bureau of the Census 1201 East 10th Street Jefferson, IN 47132 PHONE: (310) 457-1551, (800)253-0696 toll free <http://harvester.census.gov/sac/facconta.htm>
- EO 13166, August 11, 2000, requires recipients receiving Federal financial assistance to take steps to ensure that people with limited English proficiency can meaningfully access health and social services. A program of language assistance should provide for effective communication between the service provider and the person with limited English proficiency to facilitate participation in, and meaningful access to, services. The obligations of recipients are explained on the OCR website at <http://www.hhs.gov/ocr/lep/reviselep.html>.
- This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.hrsa.gov/grants/trafficking.htm>. If you are unable to access this link, please contact the Grants Management Specialist identified in this Notice of Grant

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Award to obtain a copy of the Term.

~~Reporting Requirements~~

1. **Due Date: Within 90 days of Budget End Date**  
The grantee must submit a Financial Status Report within 90 days after the budget period end date. This report should reflect cumulative reporting within the project period and must be submitted using the Electronic Handbook (EHB).
2. **Due Date: Within 90 days of Budget End Date**  
An annual Performance Report (in the format prescribed by the Office of Rural Health Policy) must be received by the Office of Rural Health Policy within 90 days of the end of the budget period. This annual report will serve as the non-competing continuation application and is required for receiving continued grant support in years two and three. The report will require you to document progress achieved with grant funds during the past year, as well as, outline plans for the upcoming year and note any significant change in your proposed budget. Instructions for preparing and submitting this report will be sent to grantees prior to the end of the budget period and must be submitted using the Electronic Handbook (EHB).

**Failure to comply with these reporting requirements will result in deferral or additional restrictions of future funding decisions.**

**NGA Email Address(es):**

phillipsdd@stlouiscity.com;randellD@stlouiscity.com

Note: NGA emailed to these address(es)

**Contacts:**

**Program Contact:** For assistance on programmatic issues, please contact Michele Pray-Gibson at:

9A-55

HRSA/ORHP

5600 Fishers Ln

Rockville, MD 20852-1750

Phone: (301)443-7320

Email: mpray@hrsa.gov

**Division of Grants Management Operations:** For assistance on grants administration issues, please contact Carolyn

Cobb at:

11A-02

HRSA/OFAM/DGMO

5600 Fishers Ln

Rockville, MD 20852-1750

Phone: (301)443-0829

Email: ccobb2@hrsa.gov

Fax: (301)443-6343

Responses to reporting requirements, conditions, and requests for post award amendments must be mailed to the attention of the Office of Grants Management contact indicated above. All correspondence should include the Federal grant number (item 4 on the award document) and program title (item 8 on the award document). Failure to follow this guidance will result in a delay in responding to your request.

Approved: March 9, 2010