



City of St. Louis
Office on the Disabled
Non-Residential Disabled Parking Space Permit Program



Introduction

Businesses and not-for-profit organizations with establishments in the City of St. Louis and who otherwise meet the criteria listed below may apply for a Non-Residential Disabled Parking Space Permit at the location of their operations.

Eligibility & Application

The following are eligible for a Non-Residential Disabled Parking Space Permit:

1. Any owner or manager of any public or private building providing fewer than 25 off-street parking spaces;
2. Any not-for-profit organization with offices providing fewer than 25 off-street parking spaces.

The following must be provided with the completed application:

- The name and address of the business or not-for-profit organization;
- Specification of number and location of non-residential disabled parking spaces requested;
- Payment of the fee for businesses at \$100.00 for the first year if a for-profit business (there is no fee for eligible not-for-profit organizations);
- Copy of a recognition of Section 501(c)(3) status from the Internal Revenue Service if a not-for-profit tax exempt organization (not-for-profit organizations are not required to pay a fee);
- Approval of the property owner for the designation of the parking spaces requested for disabled parking if the business or not-for-profit organization does not own the location.

The Office on the Disabled reserves the right to decide whether to grant an application depending on circumstances in the affected area, even if the application is otherwise complete. Circumstances at the location, such as, for example, no parking on that side of the street or items such as driveways, fire hydrants, proximity to stop signs or crosswalks, and the presence of multiple other non-residential disabled parking spaces may make designating a non-residential parking space at the specified location impossible or impractical.

After the application is verified and processed, the Street Inspector will check out the location for designated parking spaces. If approved, signs will be installed within no longer than two to four weeks.

Usage

Only the vehicle with disabled placards or license plates may park in the designated space. If vehicles use the spaces, the illegally parked vehicle may receive a ticket with fine of \$50.00 to \$200.00.

Please call 911 to report illegal vehicles in a space. Vehicles otherwise eligible to park in the designated spaces may not when such is prohibited by such things as street cleaning schedules, no parking signs, snow route or emergency evacuation rules issued by the Police or Fire Department, etc.

Contact:
Office on the Disabled
City Hall
Room 30 (basement level)
1200 Market St.
St. Louis, MO 63103
Phone: 314-622-3686
Fax: 314-622-4019
Hours: 8 AM – 5 PM M - F

TDD – Answering Machine
314-622-3692
TTY – 314-622-3693

Non-Residential Disabled Parking Space Application

1. Name of Business/Organization _____

2. Not for Profit(Attach copy of IRS letter) _____

3. Business (Attach check for \$100.00 per space payable to City of St. Louis) \$ _

4. Contact Person _____

5. Address _____ ZIP _____

6. Telephone _____ Fax _____ Email _____

If Property Owner Different from #1

7. Name of Property Owner _____

8. Address _____ ZIP _____

9. Number of Spaces Requested _____

Signature of Applicant

Date

Signature of Property Owner (if different from Applicant)

Date

Please return this application to:
Office on the Disabled
City Hall Room 30
St. Louis, MO 63103
622-3686