CITY OF ST. LOUIS

COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

OPERATION BRIGHTSIDE
CONTRACT #12-10-35
CFDA #14.218

FISCAL MONITORING REVIEW

JANUARY 1, 2012 THROUGH NOVEMBER 30, 2012

PROJECT #2013-CDA27

DATE ISSUED: APRIL 16, 2013

Prepared by:
The Internal Audit Section

OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

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FILE COPY

April 16, 2013

Evelyn Peebles, Recreation Commissioner
Operation Brightside
4646 Shenandoah
St. Louis, MO 63110

RE: Community Development Block Grant (CDBG) (Project #2013-CDA27)

Dear Ms. Peebles:

Enclosed is a report of the fiscal monitoring review of the Operation Brightside, a not-for-profit organization, CDBG Program, for the period January 1, 2012, through November 30, 2012. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Operation Brightside. Fieldwork was completed on February 15, 2013.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the City of St. Louis, Community Development Administration (CDA) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Respectfully,

Kenneth M. Stone

Dr. Kenneth M. Stone, CPA, CGMA
Internal Audit Executive

Enclosure

cc: Jill Claybour, Acting Executive Director, CDA
Lorna Alexander, Special Assistant for Development, CDA

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TABLE OF CONTENTS

Description	Page(s)
INTRODUCTION	
Background	1
Purpose	1
Scope and Methodology	1
Exit Conference	1
SUMMARY OF OBSERVATIONS	
Conclusion	2
Status of Prior Observations	2
A-133 Status	2
Summary of Current Observations	2

INTRODUCTION

Background

Contract Name: Operation Brightside

Contract Number: 12-10-35

Contract Period: January 1, 2012 through November 30, 2012

CFDA Number: 14.218

Contract Amount: $299,550

This contract provided Community Development Block Grant (CDBG) funds to Operation Brightside (Agency) with the goal of conducting annual city-wide clean-up campaigns to reduce litter in the City of St. Louis and promote beautification throughout the city.

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state and local Community Development Administration (CDA) requirements for the period January 1, 2012, through November 30, 2012, and make recommendations for improvements as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by the Community Development Administration (CDA). Evidence was tested supporting the reports the Agency submitted to CDA and other procedures were performed as considered necessary. Fieldwork was completed on February 15, 2013.

Exit Conference

An exit conference was offered to the Agency on April 12, 2013, but the agency declined.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not fully comply with federal, state and local CDA requirements.

Status of Prior Observations

The Agency's previous fiscal monitoring report, 2012-CDA02 issued October 6, 2011, contained no observations.

A-133 Status

The Agency is a City department, and is covered under the A-133 audit for the City of St. Louis.

Summary of Current Observations

There were no current observations.