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CITY OF ST. LOUIS



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DR. KENNETH M. STONE, CPA
Internal Audit Executive

FILE COPY

September 4, 2012

Karen Kirk, Executive Director
Lydia's House
P.O. Box 2722
St. Louis, MO 63116

RE: Federal Emergency Shelter Grant Program (FESG) (Project #2012-HOM06)

Dear Ms. Kirk:

Enclosed is a report of the fiscal monitoring review of the Lydia's House, a not-for-profit organization, FESG program, for the period January 1, 2011 through December 31, 2011. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of the Lydia's House. Fieldwork was completed on July 24, 2012.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the City of St. Louis Department of Human Services (DHS) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3463.

Sincerely,

Dr. Kenneth M. Stone, CPA, CGMA
Internal Audit Executive

Enclosure

Cc: Parimal Mehta, Fiscal Manager, DHS
Antoinette Triplett, Manager II - Homeless Services, DHS



CITY OF ST. LOUIS

**DEPARTMENT OF HUMAN SERVICES (DHS)
FEDERAL EMERGENCY SHELTER GRANT (FESG)**

**LYDIA'S HOUSE
CONTRACT #62402
CFDA #14.231**

**FISCAL MONITORING REVIEW
JANUARY 1, 2011 THROUGH DECEMBER 31, 2011**

PROJECT #2012-HOM06

DATE ISSUED: SEPTEMBER 4, 2012

**Prepared By:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS) - HOMELESS SERVICES
FEDERAL EMERGENCY SHELTER GRANT
LYDIA'S HOUSE
FISCAL MONITORING REVIEW
JANUARY 1, 2011 THROUGH DECEMBER 31, 2011

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INTRODUCTION

Background

Contract Name: Lydia's House

Contract Number: 62402

CFDA Number: 14.231

Contract Period: January 1, 2011 through December 31, 2011

Contract Amount: \$27,320

The contract provided Federal Emergency Shelter Grant (FESG) funds to Lydia's House (Agency) to promote the delivery of supportive housing and supportive services. The purpose of these funds is to assist homeless persons in the City of St. Louis in the transition from homelessness to independency and permanent housing who currently reside in a location which is more than 100 miles from the City of St. Louis or whose last known permanent address was more than 100 miles from the City of St. Louis

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state and local DHS requirements for the period January 1, 2011, through December 31, 2011, and make recommendations for improvements as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by DHS. Evidence was tested supporting the reports the Agency submitted to DHS and other procedures were performed as considered necessary. Fieldwork was completed on July 24, 2012.

Exit Conference

The Agency was offered an exit conference on August 16, 2011, but the Agency declined.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not fully comply with federal, state and local DHS requirements.

Status of Prior Observations

The Agency's previous fiscal monitoring report, Project #2011-HOM10, issued May 20, 2011, contained no observations.

A-133 Status

According to a letter received from the Agency dated July 19, 2011, it did not expend \$500,000 or more in federal funds during its fiscal year ended September 30, 2011, and was not required to have an A-133 single audit report.

Summary of Current Observations

There were no current observations.