



CITY OF ST. LOUIS

**ST. LOUIS AGENCY ON TRAINING AND EMPLOYMENT (SLATE)
WORKFORCE INVESTMENT ACT (WIA)**

**COVENANT HOUSE
CONTRACT #223-13
CFDA #17.259**

FISCAL MONITORING REVIEW

JULY 1, 2012 THROUGH FEBRUARY 28, 2013

PROJECT # 2013-SLATE02

DATE ISSUED: JULY 5, 2013

**Prepared by:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

Internal Audit Section

1520 Market St., Suite 3005
St. Louis, Missouri 63103-2630
(314) 657-3490
Fax: (314) 552-7670

DR. KENNETH M. STONE, CPA
Internal Audit Executive

July 5, 2013

FILE COPY

Suzanne Wagener, Executive Director
Covenant House
2727 N. Kingshighway
St. Louis, MO 63113

RE: Workforce Investment Act (WIA) (Project #2013-SLATE02)

Dear Ms. Wagener:

Enclosed is a report of the fiscal monitoring review of Covenant House, a not-for-profit organization, WIA program, for the period July 1, 2012 through February 28, 2013. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Covenant House. Fieldwork was completed on April 18, 2013.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the St. Louis Agency on Training and Employment (SLATE) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Sincerely,

Dr. Kenneth M. Stone, CPA, CGMA
Internal Audit Executive

Enclosure

cc: Michael K. Holmes, Executive Director, SLATE
Kim Neske, Fiscal Manager, SLATE

CITY OF ST. LOUIS
ST. LOUIS AGENCY ON TRAINING AND EMPLOYMENT (SLATE)
WORKFORCE INVESTMENT ACT (WIA)
COVENANT HOUSE
FISCAL MONITORING REVIEW
JULY 1, 2012 THROUGH FEBRUARY 28, 2013

TABLE OF CONTENTS

Description	Page(s)
INTRODUCTION	
Background	1
Purpose	1
Scope and Methodology	1
Exit Conference	1
SUMMARY OF OBSERVATIONS	
Conclusion	2
Status of Prior Observations	2
A-133 Status	2
Summary of Current Observations	2

INTRODUCTION

Background

Contract Name: Covenant House

Contract Number: 223-13

CFDA Number: 17.259

Contract Period: July 1, 2012 through July 30, 2013

Contract Amount: \$105,000

The contract provided workforce investment act (WIA) funds to Covenant House to provide services to 30 out of school youth.

Purpose

The purpose was of the review was to determine the Agency's compliance with federal, state and local St. Louis Agency on Training and Employment (SLATE) requirements for the period July 1, 2012 through July 30, 2013, and make recommendations for improvements as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grants administered by SLATE. Evidence was tested supporting the reports the Agency submitted to SLATE and other procedures were performed as considered necessary. Fieldwork was completed on April 18, 2013.

Exit Conference

An exit conference was conducted at the Agency on May 2, 2013. The Agency was represented by the Executive Director and the Accountant.

The Internal Audit Section (IAS) was represented by the Auditor-In-Charge and another Auditor.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not comply with federal, state, and local SLATE requirements.

Status of Prior Observations

This is the Agency's first SLATE contract therefore there was no prior observations.

A-133 Status

According to a letter received from the Agency, dated February 22, 2013, it did not expend \$500,000 or more in federal funds in its fiscal year ended June 30, 2012 and was not required to have an A-133 single audit report.

Summary of Current Observations

There were no current observations.