



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



FILE COPY

DARLENE GREEN  
Comptroller

*Internal Audit Section*

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January 24, 2012

Sal Martinez, Executive Director  
Community Renewal & Development, Inc.  
2754 Bacon  
St. Louis, MO 63106

RE: Community Development Block Grant (CDBG) (Project #2012-CDA23)

Dear Mr. Martinez:

Enclosed is a report of the fiscal monitoring review of the Community Renewal & Development Inc., a not-for-profit organization, CDBG Program, for the period January 1, 2011, through November 30, 2011. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Community Renewal & Development, Inc. Fieldwork was completed on January 17, 2012.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the City of St. Louis, Community Development Administration (CDA) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Respectfully,

Dr. Kenneth M. Stone, CPA  
Internal Audit Executive

Enclosure

cc: Jill Claybour, Acting Executive Director, CDA  
Lorna Alexander, Special Assistant for Development, CDA



# CITY OF ST. LOUIS

**COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**COMMUNITY RENEWAL AND DEVELOPMENT, INC.  
CONTRACT #11-31-71 AND #11-36-71  
CFDA #14.218**

**FISCAL MONITORING REVIEW**

**JANUARY 1, 2011 THROUGH NOVEMBER 30, 2011**

**PROJECT #2012-CDA23**

**DATE ISSUED: JANUARY 24, 2012**

**Prepared By:  
The Internal Audit Section**



# OFFICE OF THE COMPTROLLER

**HONORABLE DARLENE GREEN, COMPTROLLER**

**CITY OF ST. LOUIS  
COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
COMMUNITY RENEWAL & DEVELOPMENT, INC.  
FISCAL MONITORING REVIEW  
JANUARY 1, 2011 THROUGH NOVEMBER 30, 2011**

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## INTRODUCTION

### Background

**Contract Name:** Community Renewal & Development, Inc.

**Contract Numbers:** 11-31-71 and 11-36-71

**Contract Period:** January 1, 2011 through December 31, 2011

**CFDA Number:** 14.218

**Contract Amounts:** \$116,018 and \$75,000

These contracts provided Community Development Block Grant (CDBG) fund to Community Renewal & Development, Inc. (Agency), to facilitate a comprehensive community renewal program to promote and encourages activities to enhance the physical, economic and social environment within the Fifth ward neighborhood or Old North St. Louis Place, Car Square, Hyde Park and Jeff Vander Louis. This comprehensive renewal program will included the creation of in-fill housing, welfare-to-work employment training, job placement and youth and elderly development programs.

### Purpose

The purpose of the review was to determine the Agency's compliance with federal, state and local Community Development Administration (CDA) requirements for the period January 1, 2011, through November 30, 2011, and make recommendations for improvements as considered necessary.

### Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by the CDA. Evidence was tested supporting the reports the Agency submitted to CDA, and other procedures were performed, as considered necessary. Fieldwork was completed on January 17, 2012.

### Exit Conference

The Agency was offered the opportunity for an exit conference on January 20, 2012; however, it was declined.

## **SUMMARY OF OBSERVATIONS**

### **Conclusion**

No evidence was found to suggest that the Agency did not comply with federal, state and local CDA requirements.

### **Status of Prior Observations**

The Agency's previous fiscal monitoring report, Project #2011-CDA22, issued May 25, 2011, did not have any observations.

### **A-133 Status**

According to a letter received from the Agency, dated January 4, 2011, the Agency did not expend \$500,000 or more in federal funds in the fiscal year ended December 31, 2011, and was not required to have an A-133 audit.

### **Summary of Current Observations**

There were no current observations.