



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



FILE COPY

DARLENE GREEN  
Comptroller

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Internal Audit Executive

*Internal Audit Section*

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March 28, 2011

Malik Ahmed, Executive Director  
Better Family Life, Inc.  
5535 Delmar Blvd., Suite 2100  
St. Louis, MO 63112

RE: Better Family Life, Inc. (Project #2011-AHC02)

Dear Mr. Ahmed:

Enclosed is a report of our fiscal monitoring review of Better Family Life for the period April 1, 2010 through December 31, 2010. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Better Family Life. Fieldwork was completed on March 3, 2011.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Affordable Housing Commission (AHC) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 622-4723.

Sincerely,

Dr. Kenneth M. Stone, CPA  
Internal Audit Executive

Enclosure

cc: Angela Morton Conley, Executive Director, Affordable Housing Commission



# CITY OF ST. LOUIS

**AFFORDABLE HOUSING COMMISSION (AHC)**

**BETTER FAMILY LIFE, INC.  
CONTRACT AGREEMENT #04-10G**

**FISCAL MONITORING REVIEW  
APRIL 1, 2010 THROUGH DECEMBER 31, 2010**

**PROJECT #2011-AHC02**

**DATE ISSUED: March 28, 2011**

**Prepared by:  
The Internal Audit Section**



## OFFICE OF THE COMPTROLLER

**HONORABLE DARLENE GREEN, COMPTROLLER**

**CITY OF ST. LOUIS  
AFFORDABLE HOUSING COMMISSION (AHC)  
BETTER FAMILY LIFE, INC.  
FISCAL MONITORING REVIEW  
APRIL 1, 2010 THROUGH DECEMBER 31, 2010**

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## INTRODUCTION

### Background

**Contract Name:** Better Family Life, Inc.

**Contract Number:** 04-10G

**Contract Period:** April 1, 2010 through March 31, 2011

**Contract Amount:** \$40,000

The contract provided funds from Affordable Housing Commission (AHC) to Better Family Life, Inc. (Agency) to assist first time home buyers with home buying education and financial literacy. These tools allow this particular income group to have an agency advocate for their first home purchase.

### Purpose

The purpose of the review was to determine the Agency's compliance with federal, state, and local AHC requirements for the period April 1, 2010 through December 31, 2010, and make recommendations for improvements, as considered necessary.

### Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by AHC. Evidence supporting the reports the Agency submitted was tested and other procedures were performed, as considered necessary.

### Exit Conference

The Agency was informed that the review resulted in no observations and an exit conference was not necessary.

## SUMMARY OF OBSERVATIONS

### **Conclusion**

No evidence was found to suggest that the Agency did not fully comply with federal, state, and local AHC requirements.

### **Status of Prior Observations**

The Agency's previous fiscal monitoring report, Project #2009-AHC04, issued August 19, 2009, contained the following observations:

- Failure to comply with contractual eligibility requirements (**Resolved**)
- Failure to provide financial records as required by the contract (**Resolved**)

### **Summary of Current Observations**

There were no current observations.