



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



DARLENE GREEN  
Comptroller

**Internal Audit Section**  
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FILE COPY

November 18, 2014

Rhonda Hamm-Niebruegge, Director of Airports  
Lambert-St. Louis International Airport  
P.O. Box 10212  
St. Louis, MO 63145

RE: Professional Service Agreement Review, PSA 1059 (Project #2014-APC02)

Dear Ms. Hamm-Niebruegge:

Enclosed is the Internal Audit Section Report on the review of the professional service agreement with exp US Services, Inc. (Formerly Teng & Associates, Inc.) for the Design of the Main Terminal Ticketing Hall and Mid-Level Architectural Renovations for the Airport Experience Program. The period of examination was July 1, 2008 through December 31, 2013. A description of the scope of our work is included in the report.

This review was made under the authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with *the International Standards for the Professional Practice of Internal Auditing*.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Sincerely,

Mohammad H. Adil, CPA, CGMA  
Internal Audit Supervisor

Ronald P. Steinkamp, CPA, CIA, CFE, CRMA, CGMA  
Internal Audit Advisor

Enclosure:

CC: Richard T. Bradley, PE, President, Board of Public Service  
Gerald Beckmann, Deputy Director, Airport Planning and Development  
Susan Kopinski, Deputy Director, Airport Finance and Administration  
James Fox, CPA, Airport Auditor



# CITY OF ST. LOUIS

**CITY OF ST. LOUIS**

**LAMBERT-ST. LOUIS INTERNATIONAL AIRPORT**

**PROFESSIONAL SERVICE AGREEMENT REVIEW (PSA 1059)**

**exp US SERVICES, INC. (FORMERLY TENG & ASSOCIATES, INC.)**

**AIRPORT EXPERIENCE PROGRAM**

**JULY 1, 2008 THROUGH DECEMBER 31, 2013**

**PROJECT #2014-APC02**

**DATE ISSUED: NOVEMBER 18, 2014**

**Prepared by:  
The Internal Audit Section**



## OFFICE OF THE COMPTROLLER

**HONORABLE DARLENE GREEN, COMPTROLLER**

**CITY OF ST. LOUIS**  
**LAMBERT – ST. LOUIS INTERNATIONAL AIRPORT**  
**PROFESSIONAL SERVICE AGREEMENT REVIEW (PSA 1059)**  
**exp US SERVICES, INC.**  
**JULY 1, 2008 THROUGH DECEMBER 31, 2013**

**TABLE OF CONTENTS**

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<b>SUMMARY.....</b>	<b>1</b>
Background .....	1
Purpose .....	1
Scope and Methodology .....	1
Conclusion.....	1
Management Response.....	1

**CITY OF ST. LOUIS  
LAMBERT – ST. LOUIS INTERNATIONAL AIRPORT  
PROFESSIONAL SERVICE AGREEMENT REVIEW (PSA 1059)  
exp US SERVICES, INC.  
JULY 1, 2008 THROUGH DECEMBER 31, 2013**

**SUMMARY**

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**Background**

The purpose of this professional service agreement was to design the main terminal ticketing hall and provide mid-level architectural renovations for the Airport Experience Program. It was awarded to exp US Services, Inc. (the Consultant) on July 1 2008, and approved by the City through the Board of Public Service and Airport Director. The total amount of the professional service agreement for the period of our review was \$3,706,680 including change orders of \$2,007,127.

**Purpose**

The purpose of Internal Audit's review was to determine if the Consultant and sub-consultants complied with the terms and conditions and various provisions of the professional service agreement.

**Scope and Methodology**

Inquiries were made and tests were performed regarding the Consultants and sub-consultants compliance with the professional service agreement. The scope of the review was July 1, 2008 through December 31, 2013.

**Conclusion**

We found no evidence to suggest that the Consultant and sub-consultants did not comply with the terms and conditions and various provisions of the professional service agreement.

**Management Response**

The Consultant declined an exit conference.