



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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Comptroller

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September 17, 2014

Donald Roe, Deputy Director
Planning and Urban Design Agency
1520 Market Street, Room 200
St. Louis, MO 63103

RE: Follow-up Review of the Planning and Urban Design Agency Report Issued
November 5, 2012 (Project #2013-P02)

Dear Mr. Roe:

We have conducted a limited follow-up review on the Planning and Urban Design Agency (PDA) report issued November 5, 2012. This follow-up review was made under authorization contained in Article XV, Section 2 of the Charter, City of St. Louis, as revised, and conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing*.

A limited follow-up review does not necessarily involve detailed testing or verification, but instead relies on communication with department management and staff, as well as limited observations. The purpose of this follow-up review is to determine the status of the observation as of June 30, 2014.

It was determined that the following observation has been resolved as follows:

- Submit Timely Programmatic Reports – PDA has implemented a method for scheduling key processes involved in the preparation and approval of the programmatic reports to ensure timely reporting. The Internal Audit Section reviewed the previous three quarterly reports as of June 30, 2014 and noted they were timely prepared.

If you have any questions, please contact me at (314) 657-3490.

Respectfully,

Dr. Ishmael Ikpeama
Internal Audit Supervisor

Ron Steinkamp, CRA, CIA, CFE, CRMA CGMA
Internal Audit Advisor