

## CITY OF ST. LOUIS CLASSIFICATION SPECIFICATION

### CLASSIFICATION

**TITLE:** Airfield Painter/Maintenance Worker (Lead)

**CLASS CODE:** 3248

### GENERAL DESCRIPTION OF DUTIES:

Incumbents lead and participate in the repair, maintenance and painting of a variety of airfield surfaces such as runways, taxiways, ramps, parking lots, signs, etc.

### DISTINGUISHING CHARACTERISTICS:

This is the journey-level trade classification in the Trades Series – Painter Group job family within the City of St. Louis. Incumbents perform a variety of moderately complex duties. The distinguishing characteristics of this classification within the series include responsibility for leading a group of airfield painters/maintenance workers and participating in the repair, maintenance and painting of airfield surfaces, signs, equipment, and snow removal operations on runways, taxiways and ramps.

Incumbents work under general supervision. While workers require some supervision in most assignments, they are free to develop their own work sequences within established procedures, methods and policies. They are generally subject to periodic supervisory checks.

This is a work leader/coordinator class. Positions have been assigned on a regular basis partial responsibility for coordinating and guiding the work of at least two or more full time equivalent positions performing the same kind of work. The positions themselves may change periodically or on a regular basis. Typical elements of direct control over other positions by a work leader/coordinator include assigning tasks, monitoring progress and workflow, checking the product, scheduling work, and establishing work standards. This may include employees at more than one location. The work leader/coordinator also has been delegated some responsibilities in assisting the employee who has been assigned regular full supervisory authority, responsibility and accountability in regard to the group of employees. Generally, the work leader *has input into supervisory decisions made at a higher level*, and may have authority to sign leave requests and approve/adjust work hours. Positions at this level are designated team or project leader/coordinator work on a regular and recurring basis. However, in addition to the lead/coordinating responsibilities, the incumbent also can be expected to perform the same or highly similar work as the positions over which the incumbent has accountability, on an as-needed basis.

**EXAMPLES OF WORK (Illustrative Only):**

*(The list of duties is intended to be representative of the duties performed in positions within this classification. It does not include all the duties that may be assigned to a position and is not necessarily descriptive of any one position in this class.)*

Schedules, distributes/balances and guides the work assignments of co-workers, according to established work flow/assignment requirements, to assist supervisory staff with timely completion of the assigned work load.

Monitors and reports on co-worker work performance to determine overall conformity to established timetables and quality standards, and to document and communicate employee production levels and training needs.

Trains co-workers, as directed, in specific tasks, job related practices and procedures to improve and maintain the performance levels of these employees.

Orders supplies and materials for painting and other airfield maintenance projects.

Inspects, repairs, primes and paints airfield runways, taxiways, and ramps.

Prepares a variety of surfaces for painting.

Lays out and stripes parking lots, and other surfaces.

Operates highway stripers, sandblasters, forklifts, mowers, trucks, and construction equipment.

Repairs and generally maintains painting equipment.

Places temporary walls, repairs perimeter fences, and stripes roadways.

Clears runways, taxiways and ramps of snow and ice with snow blowers, plows, jet brooms, etc.

Performs other duties as assigned.

**KNOWLEDGE, SKILLS AND ABILITIES:**

**Data Utilization:**

Requires the ability to process, calculate, compute, summate, and/or tabulate data and/or information; ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose.

**Human Interaction:**

Requires the ability to persuade, convince, influence, train and monitor co-workers, in favor of a desired outcome. Requires the ability to act as a lead person.

**Equipment, Machinery, Tools and Materials Use:**

Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as highway stripers, sandblasters, snow blowers, jet brooms, concrete grinders, trucks, common power tools, heavy construction equipment and mowers.

**Verbal Aptitude:**

Requires the ability to utilize a wide variety of reference and descriptive data and information such as work orders, project reports, time sheets, material safety data sheets, work safety regulations, color charts and general operating manuals.

**Mathematical Aptitude:**

Requires the ability to perform addition, subtraction, multiplication and division; calculate percentages, fractions and decimals; compute ratios and proportions; calculate surface areas and volumes.

**Functional Reasoning:**

Requires the ability to apply principles of rational systems. Ability to interpret instructions furnished in written, oral, diagrammatic or schedule form. Ability to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objective.

**Situational Reasoning:**

Requires the ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against measurable or verifiable criteria.

**Environmental Factors:**

Tasks may risk exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, fumes, temperature and noise extremes, machinery, vibrations, electric currents, traffic hazards, heights, toxic/poisonous agents, etc.

**Physical Requirements:**

Requires the ability to lift, push and pull carts, ladders, painting equipment and signs up to fifty (50) pounds. Requires manual dexterity to paint and perform related tasks.

Requires the ability to stoop, kneel, bend, twist, balance and climb while painting and making signs.

**Sensory Requirements:**

Requires the ability to recognize and identify degrees of similarities or differences between characteristics of colors and shapes associated with job-related objects, materials and tasks. Incumbents are required to recognize colors and shapes to paint and letter signs. Requires the ability to distinguish object at close range.

The City of St. Louis is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of St. Louis will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the City.