

## CITY OF ST. LOUIS CLASSIFICATION SPECIFICATION

### CLASSIFICATION

**TITLE:** Facilities Maintenance Worker

**CLASS CODE:** 3419

### **GENERAL DESCRIPTION OF DUTIES:**

Incumbents perform inspection, testing, maintenance and repair duties to city facilities, equipment and systems in a variety of trade areas.

### **DISTINGUISHING CHARACTERISTICS:**

This is a journey-level trade classification in the Maintenance Series – General Maintenance Group job family within the City of St. Louis. Incumbents perform a variety of moderately complex to complex duties. The distinguishing characteristics of this classification within the series include responsibility for performing manual to skilled duties in maintenance, construction/installation and repair of the following facilities' fire suppression, water supply, waste processing and removal systems, process flow equipment, building security equipment, and concrete and wooden structures.

Incumbents work under general supervision. While workers require some supervision in most assignments, they are free to develop their own work sequences within established procedures, methods and policies. They are generally subject to periodic supervisory checks.

Incumbents may perform individual contributor class functions, meaning the incumbent is responsible for his/her own work including output, quality and timeliness. Incumbents may, however, explain work processes and train others, such as new employees, in the same or similar job title. The individual contributor may serve as a resource or guide by advising others on how to use processes within a system or as a member of a collaborative problem-solving team.

### **EXAMPLES OF WORK (Illustrative Only):**

***(The list of duties is intended to be representative of the duties performed in positions within this classification. It does not include all the duties that may be assigned to a position and is not necessarily descriptive of any one position in this class.)***

Maintains equipment and systems for water supply, waste processing, fire suppression, and building security. Performs preventive maintenance to equipment. Checks operation, line integrity, and pressure, and changes filters.

Pours and finishes concrete.

Installs equipment such as plumbing fixtures, motors, pumps, filter tanks, sensors, valves, piping, fittings, and sewer systems.

May perform routine electrical repairs.

May maintain pumps, motors, and related systems.

May occasionally weld, braze and cut metal using electric and gas welding and cutting equipment to fabricate, maintain and repair metal objects on city equipment, pipes, structures, etc.

Erects walls, constructs a variety of interior and exterior structures to secure and/or protect areas and equipment.

Utilizes department equipment as needed.

Installs and adjusts control units.

Performs other duties as assigned.

## **KNOWLEDGE, SKILLS AND ABILITIES:**

### **Data Utilization:**

Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.

### **Human Interaction:**

Requires the ability to provide guidance, assistance and/or interpretation to others, such as co-workers and the public, on how to apply policies, procedures and standards to specific situations.

### **Equipment, Machinery, Tools and Materials Use:**

Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as tractor, trucks, overhead crane, shop bench tools, hand power tools, carpenter's tools, plumber's tools, welder, cutting torch, soldering iron, saws, masonry tools, tape measure and/or related materials used in performing essential functions.

### **Verbal Aptitude:**

Requires the ability to utilize a wide variety of reference and descriptive data and information such as regulations, blueprints, diagrams, schematics, work orders, schedules, materials slips, correspondence and general operating manuals.

### **Mathematical Aptitude:**

Requires the ability to perform addition, subtraction, multiplication and division; calculate surface area, volume, percentage, fractions and decimals; perform mathematical operations involving basic algebra and geometry.

### **Functional Reasoning:**

Requires the ability to apply principles of rational systems. Ability to interpret instructions furnished in written, oral, diagrammatic or schedule form. Ability to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objective.

**Situational Reasoning:**

Requires the ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against measurable or verifiable criteria.

**Environmental Factors:**

Tasks may risk exposure to adverse environmental conditions, such as wetness, humidity, rain, fumes, temperature and noise extremes, machinery, vibrations, electric currents, toxic/poisonous agents.

**Physical Requirements:**

Tasks involve the ability to exert regular and sustained heavy physical effort including the ability to climb, balance, stoop, kneel, crouch, crawl, and regularly lift, carry, push and pull moderately heavy objects and materials, twenty (20) to fifty (50) pounds; and occasionally involve objects and materials up to one-hundred (100) pounds.

**Sensory Requirements:**

Requires the ability to recognize and identify similarities or differences between characteristics of colors and shapes to clearly distinguish objects, sounds to detect malfunctioning equipment, odors to detect overheating equipment and textures to distinguish finishes.

**EDUCATION AND EXPERIENCE STATEMENT:**

Three (3) years experience in the facilities maintenance trade. Work experience must demonstrate proficiency in facility trades such as carpentry, electrical, plumbing or locksmith; or an Associate's degree in facility maintenance, plumbing, carpentry, electrical engineering or a closely related field; plus one (1) year of experience in the facilities maintenance trade; or an equivalent combination of education, training and experience.

**SPECIAL REQUIREMENTS:**

Possess and maintain a valid Missouri driver's license while employed by the City of St. Louis.

Some positions require certification for refrigerant removal from appliances such as air conditioners, freezers and refrigerators.

The City of St. Louis is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of St. Louis will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the City.