

## CITY OF ST. LOUIS CLASSIFICATION SPECIFICATION

### CLASSIFICATION

**TITLE:** Lead Abatement Inspector

**CLASS CODE:** 5626

### **GENERAL DESCRIPTION OF DUTIES:**

Incumbents in this classification identify and assess environmental lead paint hazards for the city.

### **DISTINGUISHING CHARACTERISTICS:**

This is a journey-level technical classification in the Public Health Series - Environmental Health Group job family within the City of St. Louis. Incumbents in this classification perform moderately complex duties with a limited variety of related tasks. The distinguishing characteristics of this classification within the series include responsibility for investigating public health complaints, inspecting property and environmental conditions for the enforcement of laws and regulations governing environmental health. Employees in this class investigate lead-based paint and lead paint related environmental hazards.

Incumbents work under general supervision. While workers require some supervision in most assignments, they are free to develop their own work sequences within established procedures, methods and policies. They are generally subject to periodic supervisory checks.

### **EXAMPLES OF WORK (Illustrative Only):**

***(The list of duties is intended to be representative of the duties performed in positions within this classification. It does not include all the duties that may be assigned to a position and is not necessarily descriptive of any one position in this class.)***

Investigates patient risk from lead-based paint and other lead paint related environmental hazards.

Performs tests, including dust collection, X-ray fluorescence radioactive instrument, and water collection, to assess levels of lead in building components; ensures compliance with applicable laws and ordinances.

Educates parents and others in the risks, consequences, and reduction of lead poisoning in children.

Verifies and investigates legal ownership of cited properties.

Testifies in court cases requiring mandatory attendance.

Records and maintains contact with owners and tenants in open cases.

Persuades clients and owners to allow inspection and comply with city ordinances.

Prepares and compiles documentation for civil court cases.

Testifies as an expert witness in civil court cases.

Coordinates clerical staff concerning database system; enters data in system.

Prepares and compiles reports for Department of Health.

Maintains Medicare reimbursement forms and reports.

Upholds inspection/compliance procedures in relation to Tort, Administrative, and Civil Law.

Maintains testing equipment.

Refers building, health, and environmental hazards to C.S.B.

Interviews family, friends, health care professionals, social service and appropriate governmental personnel concerning patients' physical environment, health and well being.

## **KNOWLEDGE, SKILLS AND ABILITIES:**

### **Data Utilization:**

Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.

### **Human Interaction:**

Requires the ability to persuade, convince, influence, train and monitor owners, tenants, social service and medical personnel, in favor of a desired outcome. Requires the ability to act as a lead person.

### **Equipment, Machinery, Tools and Materials Use:**

Requires the ability to operate, maneuver and/or provide simple but continuous adjustment on equipment, machinery and tools such as testing equipment such as x-ray florescent testing units, computer, and office machines, and/or materials used in performing essential functions.

### **Verbal Aptitude:**

Requires the ability to utilize a variety of advisory data and information such as investigation requests, court reports, sample and update reports, statutes, procedures, guidelines and non-routine correspondence.

### **Mathematical Aptitude:**

Requires the ability to perform addition, subtraction, multiplication, and division; calculate decimals and percentages.

**Functional Reasoning:**

Requires the ability to apply principles of rational systems. Ability to interpret instructions furnished in written, oral, diagrammatic or schedule form. Ability to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objective

**Situational Reasoning:**

Requires the ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against sensory, judgmental and/or subjective criteria, as opposed to criteria that are clearly measurable or verifiable.

**Environmental Factors:**

Tasks may risk exposure to adverse environmental conditions, such as temperature and noise extremes, traffic hazards, toxic/poisonous agents, and irate individuals.

**Physical Requirements:**

Tasks involve the ability to exert light physical in moderately light work, which may involve some lifting of moderately heavy objects and materials, twenty to fifty pounds.

Tasks require the ability to stoop, kneel, crouch, crawl, balance, bend, and climb in order to perform inspection duties.

**Sensory Requirements:**

Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes, sounds, and textures associated with job-related objects, materials and tasks.

The City of St. Louis is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of St. Louis will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the City.